



School District of Manawa

Buildings, Grounds, & Finance COMMITTEE MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525

Tuesday, July 2, 2024
6:00 A.M.

Board of Education MISSION Statement: We Will Represent Our Community while Advocating For Our Stakeholders by Developing Strong Policy and Providing Direction For Our Future.

Board of Education Committee Members: Fietzer (C), Griffin, & Hansen

Notice is hereby given that School Board members who are not members of the Buildings, Grounds, and Finance Committee, up to and possibly including all Board members, may attend the above-noticed committee meeting so as to constitute a quorum of the Board. However, the role of any Board member who is not a member of the above-identified committee is limited to information gathering and participation in the committee's discussion. The Board shall take no action as a governmental body as part of the committee meeting.

❖ **CALL TO ORDER**

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

❖ **AGENDA**

1. Review of current Financial Report(s)
 - a. Cash Receipts Report
 - b. Invoice Report
 - c. Revenues/Expenditures Report
 - i. Language regarding Fund 46 Transfer #
 - ii. Discussion regarding tentative total

2. Building & Grounds Maintenance Updates

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.



School District of Manawa

Buildings, Grounds, & Finance COMMITTEE MEETING

*Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525*

3. Capital Improvements List
 - a. Recommendations
 - i. MEMO Parking Lot Project
 - b. Updates - Project Obligation and Tentative Schedule
 - i. Shed Project \$ Summer 2024
 - ii. Restrooms Project Update

4. Discussion Topics
 - a. District Van
 - i. Usage Data - 23/24 SY
 - b. PAES Lab Space

5. IT Handbook/Plan(s) Review
 - a. Information Technology Plan
 - b. Cyber Incident Response Plan
 - i. After Action Report Template
 - c. Chromebook Program Handbook

❖ FUTURE MEETING AGENDA ITEMS



❖ ADJOURN

UPCOMING MEETING(S):

Regular Board of Education Meetings

- Regular **Board of Education** Meetings take place the 4th Monday every month.

Committee Meeting Dates and Times may be altered (June, July, & August)

- **Buildings, Grounds & Finance Committee** Meetings scheduled 2nd Wednesday every month.
- **Curriculum Committee** Meetings scheduled 1st Wednesday every month.
- **Policy & Human Resource Committee** Meetings scheduled 1st Wednesday every month.

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.